



**BOARD OF DIRECTORS  
COMMUNITY HEALTH INVESTMENT  
COMMITTEE CHARGE  
2024**

**Purpose:**

The Committee acts as an advisory body to the Board by identifying and vetting opportunities to invest public funds in programs and services that will address the health needs of its constituents. The Committee's work is guided by the Board's vision, mission, and strategic direction and helps to ensure the District's investments address priority needs and achieve measurable improvements in the health outcomes of its residents.

The Committee advises the Board on District programs such as, but not limited to: Annual Community Grants, Community Education, multi-year Special Initiative recommendations, and Workforce Tuition Assistance.

**Primary Functions:**

1. Advising Board on community needs and District-proposed programs and projects to address those needs.
2. Conducting an annual review of the District's Community Health Investment programs.
3. Evaluating proposals for new Community Health Investment programs and Special Initiatives proposed by the Board, Strategic Direction Committee or District Staff.
4. Serving as the primary workgroup for the District's Community Grants Program including reviewing processes and procedures, reviewing, and evaluating grantee proposals, making funding recommendations to the Board, and reviewing grantee reports.
5. Serving as ambassadors to the District by promoting the District's Community Health Investment programs and services to the community.

**Membership:**

The Committee is comprised of two representatives from the District Board and a minimum of six active community leaders that reflect a range of professional skills and experience in such areas as health care, social services, grantmaking, development, and public policy and represent the geography of the District, as well as racial, ethnic, and gender diversity of constituents. The District's Strategic Initiatives Director (SID) will serve as staff to the Committee. The District's CEO and SID will serve as non-voting members.

The Committee will be chaired by a Director of the PHCD Board. As an advisory body to the Board, the Board retains approval authority. Community Committee members serve 3-year terms and can be re-appointed for one 3-year term before cycling off for at least one year. As an exemption, for the 2023-2024 grant cycle, members were appointed for a one-year term. Returning members are up for consideration for 2 more years to complete a full term of three years.

**Members and Terms:**

Rick Navarro, Director, Chair  
Henry Sanchez, Director, Vice Chair

Kevin Martinez	2023-2024 (1-year term), 2024-2025 (1 <sup>st</sup> term)
Bryan Neider	2023-2024 (1-year term), 2024-2025 (1 <sup>st</sup> term)
Susan Baker	2023-2024 (1-year term), 2024-2025 (1 <sup>st</sup> term)
Crystal Miran	2024-2026 (1 <sup>st</sup> term)
Karrie Mitchell	2024-2026 (1 <sup>st</sup> term)
Bonnie Jue	2024-2026 (1 <sup>st</sup> term)

Approved by Board of Directors 10/18/07  
Revised and Approved 10/23/10  
Revised and Approved 2/28/2013  
Revised and Approved 5/30/15  
Revised and Approved 8/29/2017  
Revised and Approved 9/20/2018  
Revised and Approved 1/16/2019  
Revised 8/7/23 and Approved XX/XX/XXXX  
Revised 5/30/24 and Approved by the Board  
on 07/25/2024